



helps children  
communicate

# TALK FOR WORK

Developing communication  
skills for the workplace

## Score Summary

# Talk for Work Profile

## Score Summary



Name:	Date of completion of the Profile:
Gender:	Date of birth:
What language(s) does the student speak at home?	Age (Years/Months):
Name of person completing the Profile:	Role of person completing the Profile:
Are these scores based on the Student Questions and the Staff Views, or just the Staff Views? (please circle)	
<i>Student Questions and Staff Views</i>	<i>Staff Views only</i>



Transfer the total scores for each section from the Student Questions and the Staff Views.

Score Summary			
	Student Questions score	Staff Views score	TOTAL (Student Questions score + Staff Views score)
Understanding			
Talking			
Interacting with others			
Compliance*			

\* If you rate the student as a 1 or 2 on Compliance, use the scoring guidance for **Staff Views ONLY**.  
 Note that you can't use the Online Tracker if you only complete the Staff Views.

# Talk for Work Profile

## Scoring guidance: Student Questions AND Staff Views






Use the figure in the TOTAL score column on page 3 to interpret the students' scores and find their Red, Amber or Green rating.

### 13–14 year olds Scores for Student Questions AND Staff Views

Understanding	0–16	17–25	26–35
Talking	0–16	17–25	26–35
Interacting with others	0–16	17–25	26–35

### 15–16 year olds Scores for Student Questions AND Staff Views

Understanding	0–18	19–27	28–35
Talking	0–18	19–27	28–35
Interacting with others	0–18	19–27	28–35

	On track to have good communication skills for the workplace.
	Showing signs that they may struggle with communication in the workplace. Students would benefit from support, discussion or focused activity in school to develop communication skills.
	Would have significant difficulty with communication in the workplace. We recommend discussion with the SENCo for further investigation and advice.

# Talk for Work Profile

## Scoring guidance: Staff Views ONLY



Use this scoring guidance only if the student has a Compliance score of 1 or 2. However, treat these scores with caution as they're based on only a few questions.

We strongly recommend that you try again to complete the Student Questions when students are more compliant. This will give a more comprehensive picture of the student's strengths and areas of difficulty.

### 13–14 year olds




#### Scores for Staff Views ONLY

Understanding	0–9	10–13	14–20
Talking	0–9	10–13	14–20
Interacting with others	0–9	10–13	14–20

### 15–16 year olds

#### Scores for Staff Views ONLY

Understanding	0–10	11–16	17–20
Talking	0–10	11–16	17–20
Interacting with others	0–10	11–16	17–20

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